



Dufferin Aggregates  
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## **Dufferin Flamboro Quarry Community Advisory Panel (CAP) Meeting Minutes**

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<b>Date:</b>	Monday September 16, 2013, 7 – 8:30 p.m.
<b>Location:</b>	Flamboro Quarry Office – 685 Brock Road
<b>Chair:</b>	Courtney Somers
<b>Participants:</b>	Dale Arnold, Dufferin Aggregates Martin Bradley, Dufferin Aggregates Tim Cruickshanks, Property Owner/Contractor Terry Noftall, Contractor John Elliott, Mineralist Ron Van Ooteghem, Dufferin Aggregates John Van Wyngaarden, Businessman
<b>Regrets:</b>	Dave Rodgeron, Neighbour
<b>Absent:</b>	Robert Pasuta, Councillor, Ward 14 (Flamborough), City of Hamilton
<b>Facilitation and minutes:</b>	Courtney Somers, Smithcom, Facilitator Sandra Mackie, Dufferin Aggregates Site Administrator – minutes

### **Action Items from September 16th, 2013 CAP meeting:**

1. The Community Advisory panel will discuss and approve the CAP FAQ and Letter of Introduction generated at the September 16<sup>th</sup> meeting, and determine how and when it will be distributed.

### **Minutes**

- Minutes were reviewed.
- Minutes were approved by the committee members.

### **Open Forum**

- The Dufferin Aggregates Flamboro Quarry Community Advisory Panel FAQ and letter of introduction were discussed.



- Sandra Mackie compiled all of the comments made by the CAP during the working session. Sandra will use this information to generate a draft of both the FAQ and the introductory letter. These will be forwarded to Courtney Summers (Smithcom) for her review, then to Andreea Bejgu at Holcim Communications for the final approval.
- Once this has been completed, both documents will be sent to the CAP for their review and comments.
- The CAP hopes to distribute the FAQ/Letter of Introduction to the neighbourhood sometime in fall 2013.
- The meeting adjourned at 8:30 p.m.

#### **Next Meeting**

- The next meeting will be held on Monday December 2, 2013 in the boardroom at the Dufferin Aggregates Flamboro Quarry. The meeting will begin at 6:15 pm with the holiday dinner celebration.