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Dufferin Flamboro Quarry Community Advisory Panel (CAP) Meeting Minutes

Date:	Tuesday June 25, 2013, 7 – 8:30 p.m.
Location:	Flamboro Quarry Office – 685 Brock Road
Chair:	Courtney Somers
Participants:	Martin Bradley, Dufferin Aggregates Tim Cruickshanks, Property Owner/Contractor Terry Noftall, Contractor Ron Van Ooteghem, Dufferin Aggregates John Van Wyngaarden, Businessman
Regrets:	Dale Arnold, Dufferin Aggregates Robert Pasuta, Councillor, Ward 14 (Flamborough), City of Hamilton
Absent:	John Elliott, Mineralist Dave Rodgeron, Neighbour
Facilitation and minutes:	Courtney Somers, Smithcom, Facilitator Sandra Mackie, Dufferin Aggregates Site Administrator – minutes

Action Items from June 25, 2013 CAP meeting:

1. The Community Advisory panel will complete the design and content of the CAP FAQ sheet and prepare it for distribution

Minutes

- Minutes were reviewed.
- Minutes were approved by the committee members.

Review of Action Items from March 4 2013 meeting

1. The aggregate fact sheet that was generated by Dave Rodgeron will be sent to Holcim Communications for their feedback. Recommended changes will be presented to the committee for their comments at the June 17th CAP meeting.



- Sandra Mackie, Site Administrator, relayed her conversation with Andreea Bejgu, Holcim Communications department, regarding the flyer created by CAP member Dave Rodgerson. Andreea told Sandra that the flyer contained a lot of good information but it was written as though it was coming from Dufferin (the company) and not the CAP committee. She noted that Dufferin (Flamboro) already has a brand compliant Holcim issued brochure that covers most of what was in the flyer that Dave created. She said she thought that the CAP wanted to generate a “Frequently Asked Questions” sheet and to introduce themselves to the neighbourhood. She suggested a letter style that would introduce the CAP, (perhaps with a picture of the members), tell what the CAP does, and list and answer what the CAP thinks are the most frequently asked questions about the quarry. She really liked the comments part that was in the brochure and suggested that this be included in the final FAQ sheet.
 - Sandra commented that perhaps Dave had answered the most frequently asked questions in the flyer and she suggested that perhaps those frequently asked questions just needed to be pulled out of the flyer and listed in a question and answer format.
 - John Van Wyngaarden felt that the FAQ should not only list the most frequently asked questions about the site but should also identify the CAP members and describe what the CAP is about. He thought that it should list what has been discussed and accomplished by the CAP so far, and should indicate that the CAP members can act as an intermediary for the public – someone else they can approach if they have comments or concerns about the quarry.
 - Courtney Somers noted that the CAP will need to ensure that all of the information on the FAQ is accurate.
 - It was suggested that perhaps someone from Holcim communications attend the next meeting to assist in the preparation of the FAQ. Courtney also offered to assist with this process.
 - Ron Van Ooteghem suggested that the CAP set a goal to complete this by year end.
- 2. Alex Caruana will provide the date for the CSC Public Consultation, which will be communicated to the CAP by Sandra Mackie as soon as it is made available.**
- Ron provided the update regarding CSC Public Consultation as Alex Caruana has left Dufferin to pursue other opportunities. Ron told the panel that Kate Lyons Davies has taken over the CSC role. She informed Ron that the CSC is still working on completing principles 5, 6 & 7 and that she anticipates that the public consultation will take place in the fall of 2013 – October at the earliest.
- 3. Discuss the frequency of meetings and if this needs to be changed.**
- Terry Noftall told the committee that he thinks the frequency of the meetings could be more if the panel was more effective and that the meeting schedule can affect this i.e. having to wait three to four months to review the same item. He said that perhaps the panel would be more effective if, for example, at the next meeting, they set aside the time to actually complete the FAQ, make it a working session with all members and set a goal that the FAQ be completed by the end of that meeting. Terry said that we are trying to communicate and influence the public but we are not having as much effect as we would like -things are still the same, and attitudes will stay the same until the panel is more effective. He said that there must by some way to implement what is suggested at the meetings and follow through to completion.
 - John said that some things have been implemented e.g. the Flamboro wells project



- Terry said that at an earlier meeting it was suggested that the CAP members go door to door in pairs and talk to the neighbours about the panel, hand out the FAQ and maybe some other “give aways” – he felt this might have more effect on the good will of the neighbourhood.
 - Ron said that moving forward with the suggestions (e.g. the FAQ) can be difficult if the attendance isn’t there and suggested that the committee may need to decide to move forward even if all members are not in attendance.
 - John suggested that the agenda for the next meeting be to plan and complete the FAQ. He said that the reminder notice should emphasize that we will be having a brainstorming session and that their attendance is required.
 - Terry asked who generally sets the agenda, and Ron said that usually he and Sandra usually do it. He suggested that perhaps moving forward the members should set the agenda.
 - Terry thought that there should maybe be another meeting before September but it was agreed that due to summer holidays attendance would be spotty so it would be better to wait for the September meeting.
 - Ron said that the CAP could do the FAQ at the September meeting and then canvas about two weeks later. He suggested that the committee send the FAQ before canvassing but the committee were concerned that the neighbours might not read it if it just arrives in the mail. This as well as the contents of the FAQ will be discussed in more detail at the September CAP.
 - John also made the suggestion that next year the CAP have a booth at the Open House to provide information to attendees about the CAP. This would be another way to inform neighbours and interested parties about the CAP and its role. Ron noted that most of the involvement so far has been the CAP participating in the Flamboro Open House, community garden, roadside cleanup etc. and he liked the idea of CAP members participating in a booth.
- 4. Discuss the possibility of a site visit at both the Flamboro Quarry and the Milton Quarry.**
- The committee has no interest in site tours at this time.

Review & discussion of CSR

- Ron provided an update to the panel regarding recent CSR events.
- Ron thanked the panel members for their help in the roadside clean up and the planting of the Flamboro Community Garden, and for their attendance this year at the annual Open House. Ron asked the panel for any input and feedback regarding the Open House.
- Several members commented that the food was not very good this year and they would prefer a more traditional breakfast. They suggested holding the Open House later in the day, (but this makes acquiring volunteers a bit more difficult) and perhaps doing a barbeque keeping in mind that there are numerous rules that would need to be adhered to regarding serving food and food safety and the public.
- John said that the site was impeccable. He said that he was impressed with Ron’s praise of his employees and that he had mentioned this to other people.
- Ron told the committee that the site had also celebrated 10 years with no lost time injury and that he was very proud of that accomplishment. He intends to place a picture in the local papers shortly.



Review of wash plant

- Ron discussed the site's intention to add a wash plant to the production line. The wash plant will enhance the quality of the stone. He mentioned that the ORM plant will be moving, and that the salt barn will be taken down soon, and that Dufferin will be mining these areas in the near future.
- Dufferin anticipates that the wash plant will be set up this fall and should be ready for washing in the spring.
- Tim asked if Dufferin Flamboro does any washing now and Ron told him no.
- John asked where the holding will be and if there were any environmental issues with washing. Ron said that it will be on the lower bench but that Dufferin doesn't have a final floor until the bottom bench is reached, and that there were no environmental issues as what will come off the stone is the same product as the Aglime that we have now, just wet. The wash plant will just remove a bit of the dust.

Neighbourhood Wells Project Update

- Site Manager Ron Van Ooteghem provided an update on the Neighbourhood Wells Project.
- Ron told the committee that Flamboro will not begin mining the lower bench until the Flamboro wells project is completed. They anticipate that the project will be completed in 2014.

Open Forum

- John mentioned that the road conditions on the Brock Road were poor. Ron told John that Dufferin pays a levy to the City of Hamilton for every tonne of aggregate that is shipped from the quarry. These funds can be used by the city to maintain the roads.
- Ron told the committee that Dufferin will be putting in a speed bump in the exit lane of the site to increase road safety coming from the site.
- John asked if Dufferin was required to put in a tire wash but Ron told him no. . Ron said that Dufferin waters and sweeps the paved roads regularly to control dust. Dufferin has also modified the water truck with a water cannon that is used to wet down piles (this is also used to water the garden). Dufferin has also put a cover on the fine screens to assist with dust mitigation.
- The meeting adjourned at 8:20 p.m.

Next Meeting

- The next meeting will be held on Monday September 16th, 2013 at 7 p.m. in the boardroom at the Dufferin Aggregates Flamboro Quarry.
- The meeting will be dedicated to the design and completion of the Flamboro CAP FAQ sheet.